

Frequently Asked Questions for Special Events on Grapevine Lake

Q: Why do I need a permit from the US Army Corps of Engineers?

A: -Since your event is taking place on Corps property you need to have your event approved by the Grapevine Lake Project Office.

Q: My event is in a park leased to my local city so why do I need a second permit from the Corps?

A: -Your event is on land leased and operated by a local city, however, it is still owned by the US Corps of Engineers so a permit is required from the Grapevine Lake Project Office.

Q: Why can't I collect entry fees at my event?

A: -The public shall not be charged by the sponsor of events on public land. This is in compliance with Federal Regulations outlined in Title 36 under 327.21 Special Events. You may collect fees by other means as long as it is not on public land.

Q: Why can't I have vendors at my event?

A: - This is in accordance with Federal Regulation outlined in Title 36 under 327.21 Special Events and 327.18 Commercial Activities. The engaging in or solicitation of business on project land or waters is prohibited. It is a possibility for vendors to participate if there is *no charge* to the public.

Q: Why do I need an emergency plan?

A: -One of the main missions of the Corps is public safety. While we do not anticipate an emergency situation at your event we require you to be prepared should such a situation arise. Depending on your event; emergency personnel may not be required to be on scene but a firm plan should be in place and coordinated with local emergency departments. A written outline of your plan must be included in your permit application *before* your event can be considered for approval.

Q: Why do I need insurance?

A: -The US Government is not responsible for damages to property or injuries to persons which arise from or are incident to your event. As the responsible party for the event insurance is to help protect the event sponsors and/or coordinators.

Q: What do I need for a Special Event permit?

A: -Each event is different but there are several standard items each event *MUST* include.

1. US Army Corps of Engineers Special Event Permit
2. Description of the Special Event to include what, when, where and who
3. Written emergency plan in accordance with item 7 (seven) on the Special Event Permit.
4. Proof of insurance

If your event is in an area leased to a local city you will also need to contact the appropriate city to determine if other permits are required.

Submission on a Special Event Permit does not guarantee it will be approved. The Government reserves the right to refuse or cancel any event or program at any time before or during the event as determined by the Grapevine Lake Project Manager, without liability to the Government or its employees.