

# **SAMPLE REQUEST DRAFT**

January 01, XXXX

To: Corps of Engineers

From: \_\_\_\_\_  
\_\_\_\_\_

Subject: Swimming Pool Project  
Mr. John Smith Residence  
1234 Any Street  
Elm Fork, TX 12345-6789

Jones Pool, on behalf of Mr. John Smith, of 1234 Any Street Elm Fork, TX 12345-6789, are requesting permission to build a swimming pool and accompanying pool deck within the 537' msl. Flowage Easement Contour Line, at Lewisville/Grapevine Lake.

The attached Pool Plan identifies the finished floor elevation of the pool and deck to be at elevation 536.23 or .77' feet below the flowage easement contour line.

In the constructing of this project, Jones Pool intends to remove approximately 185 yards of dirt from the existing grade, below the flowage easement elevation of 537', as shown on the attachment. 50 yards of concrete for the gunite shell, 10 yards of dirt, 10 yards of concrete for the pool deck, and 100 cubic yards of water will be the fill for this project. Total cut equals approximately 185 cubic yards of dirt, with a total fill of 170 cubic yards of pool and related material. The net result of all work will be a net gain of 15 cubic yards to your flowage easement capacity.

As shown on attachment C, all pool equipment, electrical connections, pump cut off and etc. are located next to the home, above the 537' Flowage Easement Contour Line.

Attachment D shows the 537 Flowage Easement contour line in relation to the pool and attachments E & F provide subdivision and Lot Surveys, with the Contour identified.

Please call Jones Pools with any questions, at (972) 555-1234.

John Jones  
Owner, Jones Pools  
1234 Denton Street  
Dallas, TX 98765